

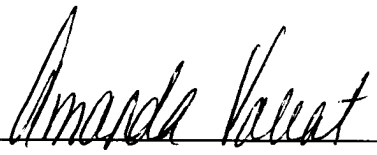
City of Choctaw
Regular Choctaw Economic Development Authority Meeting
June 26, 2019 @ 4:30pm
Choctaw Creek Golf Course, 2200 N Hiwassee
Choctaw, Oklahoma 73020

1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 Discussion and possible nomination for open seats on the CEDA Board.
 - 3.2 The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.
 - 3.3 The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District, EOC Partnership, and the Downtown Project.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
 - 4.1 Special Minutes for 05-01-19
 - 4.2 April 2019 Financial Report.
 - 4.3 May 2019 Financial Report.

5. **Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

6. **Adjournment:**

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00 pm on June 20, 2019 in accordance with the Oklahoma Open Meeting Act.



Amanda Valent, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE.

City of Choctaw
Special Choctaw Economic Development Authority Meeting
May 1, 2019 @ 4:30pm
Choctaw Creek Golf Course, 2200 N Hiwassee
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order **Chairman @ 4:30 p.m.**

2. Roll Call:

6 **Present:** **Denna Lay; Gene Pickett; Jerry Bower;**
 Mike Turek (out at 5:05 pm); Jim McCharen;
 Butch Freeman

1 **Absent:** **Alex Lancaster**

Staff: **Ed Brown, City Manager**
 Tanner McGuire, Parks and Recreation Director
 Amanda Valent, City Clerk

3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.

3.1 Discussion and possible nomination for open seats on the Board.

Jonathan Hamblin shared his interest to serve on the CEDA Board and the experience he would bring to the Board composition.

Jim McCharen stated no action would be taken on Item 3.1. Two additional applications were submitted for the open seat. The Board will review all pending applications prior to appointing a new member.

- 3.2** The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.

Mike Turek reported there is a wash-out under the soldier statue at the Veterans Memorial that needs to be filled in with dirt. Mike Turek, Denna Lay, Tanner McGuire and Ed Brown will meet at the Veterans Memorial to resolve. Mr. Turek also noted there are little red bugs all over the area.

Board discussed the possible location of an additional wall including an option to the west with a small walking path to the wall. Previously plans were prepared for an additional wall. Staff will research and present to Board.

- 3.3** The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.

MARKETS AT CHOCTAW - Ed Brown, City Manager, gave an update on the status of hotel. Drainage concerns were resolved and construction will begin soon. The area to the direct back of the hotel will be cleaned to present a more pleasing view when the hotel is complete. Starbucks is projected to complete construction around December 2020. A restaurant will share the space with Starbucks, but it is not known at this time what restaurant. Procurement of the restaurant is the responsibility of Sooner Development. Mike Turek reported Jimmy's Egg will not be locating in Choctaw.

TIF DISTRICT & EOC PARTNERSHIP – Mr. Brown reported an EOC Partnership meeting will be held next week. An update will be given at the next regular meeting on May 29, 2019.

- 3.4** Discussion and possible action on change in meeting location.

MOTION BY Mike Turel and SECOND BY Gene Pickett to change the meeting location of the CEDA meetings to Choctaw Creek Golf Course, 2200 N Hiwassee.

MOTION CARRIED:

6 Ayes: Lay; Pickett; Bower; Turek; McCharen; Freeman
0 Nays: None
1 Absent: Lancaster

- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

- 4.1 Regular Minutes for 02-27-19.**
- 4.2 February 2019 Financial Report.**
- 4.3 March 2019 Financial Report.**

MOTION BY Mike Turek and SECOND BY Denna Lay to approve consent agenda items as presented.

MOTION CARRIED:

6 Ayes: Lay; Pickett; Bower; Turek; McCharen; Freeman
0 Nays: None
1 Absent: Lancaster

- 5. Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

Mr. Brown reported Choctaw Creek Golf Course Restaurant is now open seven days a week and business is doing well. Additional hours of operation will be considered in the near future to keep up with demand.

He also informed the Board that he would like to delegate the Downtown Plan to the CEDA Board as the duties and goals of the Board marry well with the project. With a direct liaison from City staff, the Board would be responsible for overseeing the progression of the project. The focus of local, small business tenants would remain the goal of the building.

Carol Goodwin, President, Choctaw Area Chamber of Commerce, reminded the Board of the Chamber Auction on June 7, 2017 at 7:00 p.m. Ms. Goodwin updated the Board on the community focus of the Leadership Program and the positive feedback.

- 6. Adjournment:
Called @ 5:06 p.m.**

CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY

Jim McCharen, Chairman

ATTEST:

Amanda Valent, City Clerk

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
ECONOMIC DEVELOPMENT AUTHORITY BUDGET SUMMARY							
REVENUE							
81-81-5500-02-00	MISCELLANEOUS	0.00	0.00	6.72CR	6.72	0%	0%
81-81-5201-00-00	INTEREST	571.00CR	44.70CR	336.05CR	234.95CR	8%	59%
	TOTAL CEDA REVENUE	571.00CR	44.70CR	342.77CR	228.23CR	8%	60%
EXPENSES							
MATERIALS/SUPPLIES							
81-81-6205-00-00	MISCELLANEOUS SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
	TOTAL MATERIALS/SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
SERVICES/CHARGES							
81-81-6305-00-00	MISCELLANEOUS	50.00	0.00	0.00	50.00	0%	0%
81-81-6330-00-00	PROFESSIONAL FEES	1,200.00	0.00	0.00	1,200.00	0%	0%
81-81-6335-00-00	POSTAGE & METER SERVICE	0.00	0.00	0.00	0.00	0%	0%
81-81-6345-00-00	CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0%	0%
81-81-6355-00-00	REPAIRS & MAINTENANCE-CONTRACTUAL	0.00	0.00	0.00	0.00	0%	0%
	TOTAL SERVICES/CHARGES	3,250.00	0.00	0.00	3,250.00	0%	0%
CAPITAL OUTLAY							
81-81-6405-00-00	EQUIPMENT	0.00	0.00	0.00	0.00	0%	0%
81-81-6430-00-00	OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0%	0%
81-81-6432-00-00	SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0%	0%
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0%
TRANSFERS							
81-81-6640-41-00	TRANSFER:RISK MGMNT	1,250.00	0.00	0.00	1,250.00	0%	0%
81-81-6681-00-00	TRANSFER TO VET MEMORIAL	5,000.00	0.00	0.00	5,000.00	0%	0%
	TOTAL TRANSFERS	6,250.00	0.00	0.00	6,250.00	0%	0%
	TOTAL EXPENSES	9,500.00	0.00	0.00	9,500.00	0%	0%
	NET REVENUE	8,929.00	44.70CR	342.77CR	9,271.77	0%	3%

(Rprt: 81-CEDA; Dates: 00/00/00-04/30/19; PRINT: 06/20/19 2:11:10 PM)

ACCT #	ACCT NAME	BEG BALANCE	MTD ACTIVITY	YTD BALANCE
CITY OF CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY BALANCE SHEET				
ASSETS AND OTHER DEBITS				
CURRENT ASSETS				
81-81-1110-00-00	CASH IN BANK	75,834.57	44.70	75,879.27
81-81-1115-00-00	CASH IN BANK-CD INVESTMENT	0.00	0.00	0.00
	TOTAL CURRENT ASSETS	75,834.57	44.70	75,879.27
	TOTAL ASSETS AND OTHER DEBITS	75,834.57	44.70	75,879.27
LIABILITIES				
CURRENT LIABILITIES				
81-81-2200-00-00	ACCOUNTS PAYABLE	0.00	0.00	0.00
	TOTAL CURRENT LIABILITIES	0.00	0.00	0.00
LONG TERM LIABILITIES				
	TOTAL LONG TERM LIABILITIES	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00
FUND EQUITY				
81-81-5900-00-00	FUND BALANCE	75,536.50CR	0.00	75,536.50CR
81-81-3100-00-00	FUND BALANCE CARRYOVER	298.07CR	44.70CR	342.77CR
	NET REVENUE			
	TOTAL FUND BALANCE	75,834.57CR	44.70CR	75,879.27CR
	TOTAL LIABILITES AND FUND EQUITY	75,834.57CR	44.70CR	75,879.27CR

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	TOTAL TRANSFERS	6,250.00	0.00	0.00	6,250.00	0%	0%
	TOTAL EXPENSES	9,500.00	0.00	0.00	9,500.00	0%	0%
	NET REVENUE	8,929.00	0.00	342.77CR	9,271.77	0%	3%

(Rprt: 81-CEDA; Dates: 00/00/00-05/31/19; PRINT: 06/20/19 2:11:17 PM)

ACCT #	ACCT NAME	BEG BALANCE	MTD ACTIVITY	YTD BALANCE
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ASSETS AND OTHER DEBITS				
CURRENT ASSETS				
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	TOTAL LONG TERM LIABILITES	0.00	0.00	0.00
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81-81-3100-00-00	NET REVENUE	342.77CR	0.00	342.77CR
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