



CITY OF CHOCTAW  
2500 N Choctaw Rd / PO Box 567, Choctaw, OK 73020  
Phone (405)390.8198 / Fax (405)390.3332

**GARAGE SALE PERMIT APPLICATION**

Applicant's Name: \_\_\_\_\_

Applicant's Street Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address of Sale: \_\_\_\_\_

**Date(s) Sale to be held (Limit of 3 consecutive days only):**

- Monday \_\_\_\_\_
- Tuesday \_\_\_\_\_
- Wednesday \_\_\_\_\_
- Thursday \_\_\_\_\_
- Friday \_\_\_\_\_
- Saturday \_\_\_\_\_
- Sunday \_\_\_\_\_

Total Number of signs requested: \_\_\_\_\_

I have read and understand the guidelines on the reverse side of this application regulating garage sales. Further, I agree to file all necessary paperwork with the Oklahoma Tax Commission as required.

**NOTICE:** As of 18 Oct 2017, I understand there will be a \$5.00 per sign fee added to my utility bill for every sign that has not been removed within 48 hours of my permitted sale date(s). \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Do Not Write Below This Line—For Official Use Only**

Approved [ ] Denied [ ] Number of Garage Sales this year: \_\_\_\_\_

Permit #: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Amount Rec'd \$ \_\_\_\_\_  Cash  Check \_\_\_\_\_  Credit Card \_\_\_\_\_

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## GARAGE SALES POLICIES AND PROCEDURES

1. Residential sale shall mean any sale held, such as a garage, room, backyard, or patio sale, or any other type of general sale conducted from or on any premises not located in a zoning district which permits such sales, or goods or articles. This definition shall not include a situation where specific items are held out for sale and all advertisement of such sales specifically names the items to be sold. In any event, all sales of offers for sale, from any residence, of more than three (3) articles or items shall require a permit.
2. It shall be be unlawful for any person or organization to conduct more than four (4) sales during any one calendar year. (Jan—Dec)
3. **Three (3) signs will be issued by the City per each application for advertising. If an applicant desires more than three (3) signs that are issued, then the applicant may obtain additional approved signs issued by the City for a minimum charge as set by motion or resolution by the City Council. No other devices used for the purpose of advertising or otherwise calling attention to residential sales shall be allowed for each residential sale licensed.**
4. Signs may be placed inside of the curb on the public easement of main and side streets, but must be a minimum of five (5) feet from all street signs.
5. Signs or other devices are not to be placed on utility poles, trees, culverts or bridges, or any other structure being part of the streets or the roadway.
6. No sign is to be posted more than TWENTY-FOUR (24) hours prior to the sale.
7. Signs are to be removed by the person with the permit number listed on the signs within forty-eight (48) hours of the last day of the sale. **Signs not removed within forty-eight (48) hours of the last day of sale will constitute a violation of the City Ordinance No. 767 and will constitute a \$5.00 dollar per sign fee added to your monthly utility bill.**
8. **All signs will clearly state the, up to, three (3) dates of sale and permit number (by staff).**
9. The license holder for any residential garage sale shall be responsible for collecting taxes from the proceeds of any such sale in accordance with state law, and submitting the appropriate sales tax report.

### FEES

(Non-Refundable)

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|---|------------------|
| 1. Permit (includes 3 signs provided by City) | \$10.00          |
| 2. 2 Additional Signs (sign 4 / 5)            | \$ 1.50/per sign |
| 3. Each Additional Sign (6th or more)         | \$ 2.00/per sign |
| 4. Outside City Limits—Signs ONLY NO PERMIT   | \$ 5.00/per sign |