

# [Building Safety Division](#)

Kevin Moore, [City Inspector](#)

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Inspection Services inspects building sites to confirm compliance with the building code and City ordinances. They also inspect other premises to insure health and safety regulations are followed. They work with the [Planning and Zoning Commission](#) on subdivision and building issues.

Inspections are only performed on permitted work. To request an inspection a contractor must have a valid State and City license and must have pulled a City permit prior to performing work. To request an inspection please call our Planning and Development Department Clerk at 405-390-8198.

## **Adopted Codes**

[2009 International Building Code \(IBC\)](#)

[2009 International Residential Code \(IRC\)](#)

[2009 International Fire Code \(IFC\)](#)

[2009 International Mechanical Code \(IMC\)](#)

[2009 International Plumbing Code \(IPC\)](#)

[2009 Property Maintenance Code \(IPMC\)](#)

[2009 Fuel and Gas Code \(IFGC\)](#)

2011 National Electric Code (NEC)

## **FAQ's**

**What is a building permit?**

A building permit gives you legal right to start construction of a project in accordance with approved drawings and specifications.

**When do you need a permit?**

The best way to find out if you need a permit is to contact the Permit

Technician. Discuss your plans with them before you begin work. If a permit is not needed the building inspector can answer your construction questions and may provide valuable advice.

#### **How do I get a permit?**

An application will need to be filled out and paid for before a permit can be issued. Please contact the Permit Technician at (405) 390-2999 or at [srehagen@choctawcity.org](mailto:srehagen@choctawcity.org)

#### **Permits are usually required for:**

Residential, commercial, and industrial's new Buildings, additions to an existing structure, remodeling, renovations, electrical systems, plumbing systems, HVAC systems, swimming pools, storm shelters, fences, driveways, change of occupancy.

#### **What good does a permit do?**

Your permit allows the building safety inspector to protect the public by reducing the potential hazards of unsafe construction and ensuring public health, safety and welfare. By following code guidelines, your project will meet minimum standards of safety and will be less likely to cause injury to you, family, friends, future occupants, and the public.

Your home or business is an investment. If your construction project does not comply with the codes adopted by the federal, state, or city, the value of your investment could be reduced. Property insurers may not cover work done without permits and inspections.

#### **The Permit Process.**

1. Permit applications may be submitted to the Permit Technician at the City of Choctaw's City Hall. You may physically submit, mail or email the application and submittal documentation. Listed below is the addresses:

Physical

Email

2500 N. Choctaw Road

[srehagen@choctawcity.org](mailto:srehagen@choctawcity.org)

Choctaw, OK 73020

2. Staff then reviews your submittals and determines if the project is in compliance with city codes.
3. If the application and submittal complies with all requirements, a permit will be issued and all appropriate fees will be applied.
4. On-site inspections will be performed to ensure work conforms to the permit and adopted codes. (Most cases, inspections can be completed the same day as requested.)

**How do I get a Certificate of Occupancy?**

A Certificate of Occupancy requires inspections from various departments depending on the nature of the occupant. Inspections will be scheduled and handled by the proper departments. Once inspections are completed and the occupant is compliant with the current code, then a Certificate of Occupancy (CO) will be issued.