

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
February 28, 2018 @ 4:30pm
Old Germany Restaurant, 15920 SE 29th Street
Choctaw, Oklahoma 73020

1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 Discussion and possible nomination for open seat on the Board.
 - 3.2 The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.
 - 3.3 The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
 - 4.1 Regular Minutes for 01-31-18
 - 4.2 February 2018 Financial Report.
5. **Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

6. Adjournment:

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 4:30pm on February 22, 2018 in accordance with the Oklahoma Open Meeting Act.

Tina Rodriguez, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE.

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
January 31, 2018 @ 4:30pm
Old Germany Restaurant, 15920 SE 29th Street
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order **Chairman @ 4:30 p.m.**
2. Roll Call:
 - 9 **Present:** Alex Lancaster; Gene Pickett; Denna Lay;
Todd Young; Butch Freeman; Mike Turek;
Don Strube; Jim McCharen;
Jerry Bower arrived at 4:45pm
 - 0 **Absent:** None
- Staff:** Ed Brown, City Manager
Ryan Hill, Parks and Recreation Director
Tim Hight, EOC Partnership
Tracy Qualls, Chamber of Commerce
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 Presentation of Citation to Don Strube.

Ed Brown presented a Citation to Don Strube, as he announced his retirement from the CEDA Board.
 - 3.2 The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.

Ryan Hill gave an update.

- 3.3** The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.

Tim Hight gave an update on the EOC Partnership Activities and the status of projects. Ed Brown gave an update on the Markets and Main Street.

- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

- 4.1** Regular Minutes for 12-27-17
4.2 Special Minutes for 01-10-18
4.3 January 2018 Financial Report.

MOTION BY Mike Turek and SECOND BY Butch Freeman... to approve consent agenda items as presented.

MOTION CARRIED:

**9 Ayes: Lancaster; Pickett; Bower; Young;
Lay; Freeman; Turek; Strube; McCharen**
0 Nays: None
0 Absent: None

- 5. Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

Chad will look into Business Park Covenants.

Ed has a trip to Ponca City on March 21st for tribal relations.

- 6. Adjournment:
Called @ 5:15 p.m.**

TO THE CITY OF CHOCTAW

1/29/18

**FROM: Donald W Strube
Member of the Choctaw Economic Development Authority**

SUBJECT: Resignation

I hereby resign my position as a member of the Choctaw Economic Development Authority (CEDA) effective immediately.

I have enjoyed the opportunity to serve Choctaw as a member of CEDA for many years.

Best Regards



Donald W Strube

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
ECONOMIC DEVELOPMENT AUTHORITY BUDGET SUMMARY							
REVENUE							
81-81-5500-02-00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0%	0%
81-81-5201-00-00	INTEREST	571.00CR	0.01CR	79.37CR	491.63CR	0%	14%
	TOTAL CEDA REVENUE	571.00CR	0.01CR	79.37CR	491.63CR	0%	14%
EXPENSES							
MATERIALS/SUPPLIES							
81-81-6205-00-00	MISCELLANEOUS SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
	TOTAL MATERIALS/SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
SERVICES/CHARGES							
81-81-6305-00-00	MISCELLANEOUS	50.00	10.00	65.83	(15.83)	20%	132%
81-81-6330-00-00	PROFESSIONAL FEES	1,200.00	0.00	0.00	1,200.00	0%	0%
81-81-6335-00-00	POSTAGE & METER SERVICE	0.00	0.00	0.00	0.00	0%	0%
81-81-6345-00-00	CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0%	0%
81-81-6355-00-00	REPAIRS & MAINTENANCE-CONTRACTUAL	0.00	0.00	0.00	0.00	0%	0%
	TOTAL SERVICES/CHARGES	3,250.00	10.00	65.83	3,184.17	0%	2%
CAPITAL OUTLAY							
81-81-6405-00-00	EQUIPMENT	0.00	0.00	0.00	0.00	0%	0%
81-81-6430-00-00	OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0%	0%
81-81-6432-00-00	SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0%	0%
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0%
TRANSFERS							
81-81-6640-41-00	TRANSFER:RISK MGMNT	1,250.00	0.00	0.00	1,250.00	0%	0%
81-81-6681-00-00	TRANSFER TO VET MEMORIAL	5,000.00	0.00	0.00	5,000.00	0%	0%
	TOTAL TRANSFERS	6,250.00	0.00	0.00	6,250.00	0%	0%
	TOTAL EXPENSES	9,500.00	10.00	65.83	9,434.17	0%	1%
	NET REVENUE	8,929.00	9.99	13.54CR	8,942.54	0%	0%

(Rprt: 81-CEDA; Dates: 00/00/00-01/31/18; PRINT: 02/21/18 11:09:42 AM)

ACCT #	ACCT NAME	BEG BALANCE	MTD ACTIVITY	YTD BALANCE
CITY OF CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY BALANCE SHEET				
ASSETS AND OTHER DEBITS				
CURRENT ASSETS				
81-81-1110-00-00	CASH IN BANK	75,535.36	9.99CR	75,525.37
81-81-1115-00-00	CASH IN BANK-CD INVESTMENT	0.00	0.00	0.00
	TOTAL CURRENT ASSETS	75,535.36	9.99CR	75,525.37
	TOTAL ASSETS AND OTHER DEBITS	75,535.36	9.99CR	75,525.37
LIABILITIES				
CURRENT LIABILITIES				
81-81-2200-00-00	ACCOUNTS PAYABLE	0.00	0.00	0.00
	TOTAL CURRENT LIABILITIES	0.00	0.00	0.00
LONG TERM LIABILITIES				
	TOTAL LONG TERM LIABILITES	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00
FUND EQUITY				
FUND BALANCE				
81-81-5900-00-00	FUND BALANCE CARRYOVER	75,511.83CR	0.00	75,511.83CR
81-81-3100-00-00	NET REVENUE	23.53CR	9.99	13.54CR
	TOTAL FUND BALANCE	75,535.36CR	9.99	75,525.37CR
	TOTAL LIABILITES AND FUND EQUITY	75,535.36CR	9.99	75,525.37CR