

CITY OF CHOCTAW

NOTICE OF SPECIAL MEETING

The Chairman has called for a Special Choctaw Economic Development meeting.

Date of Meeting: May 30, 2018

Time of Meeting: 4:30pm

**Place of Meeting: Choctaw Creek Golf Course Club House
2200 N Hiwassee Rd
Choctaw, OK 73020**

The undersigned received notice of the Special Meeting referenced herein prior to the required 48 hour notice and this notice was delivered by email at least 48 hours prior to the special meeting to persons that have requested notice in accordance with the Oklahoma Open Meeting Act.

City Clerk

Date

City of Choctaw
Special Choctaw Economic Development Authority Meeting
May 30, 2018 @ 4:30pm
Choctaw Creek Golf Course Club House, 2200 N Hiwassee Rd
Choctaw, Oklahoma 73020

1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 Discussion and action to change the location of meetings from Old Germany Restaurant to Choctaw Creek Golf Course Club House, with no changes to the dates or time of future scheduled meetings.
 - 3.2 Discussion and possible nomination for open seat on the Board.
 - 3.3 The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.
 - 3.4 The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
 - 4.1 Regular Minutes for 04-25-18
 - 4.2 May 2018 Financial Report.

5. **Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

6. **Adjournment:**

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 4:30pm on May 18, 2018 in accordance with the Oklahoma Open Meeting Act.

Tina Rodriguez, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE.

City of Choctaw
Special Choctaw Economic Development Authority Meeting
April 25, 2018 @ 4:30pm
Choctaw Creek Golf Course Club House, 2200 N Hiwassee Rd
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order **Chairman @ 4:33 p.m.**
 2. Roll Call:
 - 5 **Present: Jim McCharen; Todd Young; Butch Freeman; Denna Lay; Jerry Bower**
 - 3 **Absent: Alex Lancaster; Gene Pickett; Mike Turek**
- Staff: Ed Brown, City Manager**
Randy Jacox, Interim Parks and Recreation Director
Tim Hight, EOC Partnership
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 Discussion and action to change the location of meetings from Old Germany Restaurant to Choctaw Creek Golf Course Club House, with no changes to the dates or time of future scheduled meetings.

Butch Freeman opened for discussion, considered the possibility of moving to another business location. They understand it will be a special meeting every month until a new location is set. No action taken as the complete board was not in attendance.
 - 3.2 Discussion and possible nomination for open seat on the Board.

Clara Wilson introduced herself and explained why she wanted to be part of the CEDA Board. The Board said there are other possible candidates and tabled the item until next meeting.

- 3.3** The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.

Possible \$10,000 donation to buy granite. No action from Boy Scouts yet on project.

- 3.4** The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.

Talked about getting control of vacant land either through development or other interested parties, especially as land comes available around the TIF District and Main Street. Discussed how to get CEDA engaged in this process. Tim Hight talked about a lease in his building that will be approved and bring 50 jobs to Choctaw/Harrah.

- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

4.1 Regular Minutes for 03-28-18

4.2 April 2018 Financial Report.

MOTION BY Butch Freeman and SECOND BY Todd Young... to approve consent agenda items as presented.

MOTION CARRIED:

5 Ayes: McCharen; Young; Freeman; Bower; Lay

0 Nays: None

3 Absent: Lancaster; Pickett; Turek

- 5. Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

Butch Freeman talked about the Turnpike and how fast it is moving.

- 6. Adjournment:
Called @ 5:05 p.m.**

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
ECONOMIC DEVELOPMENT AUTHORITY BUDGET SUMMARY							
REVENUE							
81-81-5500-02-00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0%	0%
81-81-5201-00-00	INTEREST	571.00CR	0.00	89.51CR	481.49CR	0%	16%
	TOTAL CEDA REVENUE	571.00CR	0.00	89.51CR	481.49CR	0%	16%
EXPENSES							
MATERIALS/SUPPLIES							
81-81-6205-00-00	MISCELLANEOUS SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
	TOTAL MATERIALS/SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
SERVICES/CHARGES							
81-81-6305-00-00	MISCELLANEOUS	50.00	0.00	65.83	(15.83)	0%	132%
81-81-6330-00-00	PROFESSIONAL FEES	1,200.00	0.00	0.00	1,200.00	0%	0%
81-81-6335-00-00	POSTAGE & METER SERVICE	0.00	0.00	0.00	0.00	0%	0%
81-81-6345-00-00	CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0%	0%
81-81-6355-00-00	REPAIRS & MAINTENANCE-CONTRACTUAL	0.00	0.00	0.00	0.00	0%	0%
	TOTAL SERVICES/CHARGES	3,250.00	0.00	65.83	3,184.17	0%	2%
CAPITAL OUTLAY							
81-81-6405-00-00	EQUIPMENT	0.00	0.00	0.00	0.00	0%	0%
81-81-6430-00-00	OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0%	0%
81-81-6432-00-00	SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0%	0%
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0%
TRANSFERS							
81-81-6640-41-00	TRANSFER:RISK MGMNT	1,250.00	0.00	0.00	1,250.00	0%	0%
81-81-6681-00-00	TRANSFER TO VET MEMORIAL	5,000.00	0.00	0.00	5,000.00	0%	0%
	TOTAL TRANSFERS	6,250.00	0.00	0.00	6,250.00	0%	0%
	TOTAL EXPENSES	9,500.00	0.00	65.83	9,434.17	0%	1%
	NET REVENUE	8,929.00	0.00	23.68CR	8,952.68	0%	0%

(Rprt: 81-CEDA; Dates: 00/00/00-04/30/18; PRINT: 05/17/18 9:49:52 AM)

ACCT #	ACCT NAME	BEG BALANCE	MTD ACTIVITY	YTD BALANCE
CITY OF CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY BALANCE SHEET				
ASSETS AND OTHER DEBITS				
CURRENT ASSETS				
81-81-1110-00-00	CASH IN BANK	75,535.51	0.00	75,535.51
81-81-1115-00-00	CASH IN BANK-CD INVESTMENT	0.00	0.00	0.00
	TOTAL CURRENT ASSETS	75,535.51	0.00	75,535.51
	TOTAL ASSETS AND OTHER DEBITS	75,535.51	0.00	75,535.51
LIABILITIES				
CURRENT LIABILITIES				
81-81-2200-00-00	ACCOUNTS PAYABLE	0.00	0.00	0.00
	TOTAL CURRENT LIABILITIES	0.00	0.00	0.00
LONG TERM LIABILITIES				
	TOTAL LONG TERM LIABILITIES	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00
FUND EQUITY				
FUND BALANCE				
81-81-5900-00-00	FUND BALANCE CARRYOVER	75,511.83CR	0.00	75,511.83CR
81-81-3100-00-00	NET REVENUE	23.68CR	0.00	23.68CR
	TOTAL FUND BALANCE	75,535.51CR	0.00	75,535.51CR
	TOTAL LIABILITIES AND FUND EQUITY	75,535.51CR	0.00	75,535.51CR