

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
May 31, 2017 @ 4:30pm
Old Germany Restaurant, 15920 SE 29th Street
Choctaw, Oklahoma 73020

1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 The status and update of the Trust's website and possible content.
 - 3.2 The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.
 - 3.3 The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.
 - 3.4 Acceptance of resignation letter from Galia Tennison.
 - 3.5 Nomination and recommendation of appointment for a new member to fill the vacant seat on the Board.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
 - 4.1 Regular Minutes for 04-26-17

4.2 May 2017 Financial Report.

- 5. Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.
- 6. Adjournment:**

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 4:30pm on May 19, 2017 in accordance with the Oklahoma Open Meeting Act.

Tina Rodriguez, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE.

LETTER OF RESIGNATION

May 10, 2017

To: Ed Brown, Choctaw City Manager
Gene Pickett, Chairman of the Choctaw EDA (CEDA) and Board Members

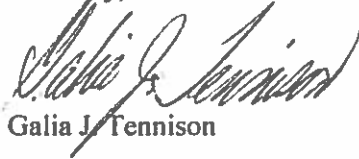
After considerable thinking and evaluating where the priorities for my life now lie, I have decided to resign from the CEDA. My personal situation has changed since the passing of my husband last year. More of my time is required to take care of my own responsibilities which are extensive.

I have given 24 years of community service to Choctaw, Eastern Oklahoma County and the State of Oklahoma, I feel it is time for a younger generation to move into leadership positions within the community. Choctaw has a lot of talent. We also have a lot of meaningful history that needs to be preserved. So with that being said, I hope that potential members of CEDA will be chosen who have an appreciation of where we came from as well as an ability to guide us into the future.

I consider it an honor to have served with this Board. I especially enjoyed the years we were developing the Choctaw Creek Business Park. I envisioned enough potential in that endeavor to relocate my Hallmark Store and Flower Shop to within the Business Park.

Best of luck to all. I am always available as a resource.

Sincerely,



Galia J. Tennison

/gt

Cc: File

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
April 26, 2017 @ 4:30pm
Old Germany Restaurant, 15920 SE 29th Street
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order by **Chairman @ 4:43 p.m.**
2. Roll Call:
 - 7 **Present:** Alex Lancaster; Butch Freeman; Gene Pickett;
Galia Tennison; Jim McCharen; Mike Turek;
Todd Young
 - 2 **Absent:** Jerry Bower; Don Strube

Staff: Ed Brown, City Manager
Bernie Nauheimer, Finance Director
Ryan Hill, Parks and Recreation Director

Guest: Tracy Qualls
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 Nomination and appointment or ratification of selected Board members to serve as Chair, Vice-Chair, and Treasurer.

Alex Lancaster appointed as Treasurer previously.

MOTION BY Butch Freeman and SECOND BY Galia Tennison... to appoint Gene Pickett as Chairman.

MOTION CARRIED:

**7 Ayes: Freeman; Lancaster; Pickett; Turek;
Tennison; McCharen; Young**
0 Nays: None
2 Absent: Strube; Bower

**MOTION BY Butch Freeman and SECOND BY Galia
Tennison... to appoint Jim McCharen as Vice-Chair.**

MOTION CARRIED:

**7 Ayes: Freeman; Lancaster; Pickett; Turek;
Tennison; McCharen; Young**
0 Nays: None
2 Absent: Strube; Bower

- 3.2** Discussion and consideration in regards to Resolution No. 17-01 in regards to the relocation of CEDA and Veterans Memorial funds to FNB Community Bank and assign authorized signers.

Alex Lancaster explained the fees and interest for accounts at FNB Community Bank. The CD can be moved at no charge, Bernie Nauheimer will talk to the bank.

MOTION BY Mike Turek and SECOND BY Gene Pickett... to approve moving CEDA accounts to FNB Community Bank and authorize all Board Members and Bernie Nauheimer as signers on the account.

MOTION CARRIED:

**7 Ayes: Freeman; Lancaster; Pickett; Turek;
Tennison; McCharen; Young**
0 Nays: None
2 Absent: Strube; Bower

- 3.3** The status and update of the Trust's website and possible content.

Galia said she would make an appointment with the City Manager to discuss the vision for the website. Option to include website.

- 3.4** The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc. to include bollard posts to protect the sign.

Mike Turek talked to someone about installing ballard posts. Waiting on estimate. Enclosures are finished for light fixtures. Discussion of moving sign possibly as sign keeps getting hit. Decision on ballards was final. Installation of granite paid for.

- 3.5** Discussion and consideration of a proposed mural project at the Veterans Memorial, and submittal of proposed project idea to City Council .

Painting a mural on the wall is not feasible. Maybe have a mural made and put it on the wall. Physically attach to the bricks. Painting the bricks not an option. Want to make sure the group talks to Tina before making a decision. Ryan likes the basic slogan “All Gave Some, Some Gave All”

- 3.6** The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.

Discussed how the EOCP is part of the effort to defeat a tax bill. Discussed efforts with Dale Boyer. Had big discussions on the railroad. Looked at the website and there were interesting words on options. Will contact Congressman Russell’s staffer to discuss railroad. Will need to have Chad Denson call Chad from AOK about the railyard.

- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any

conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

4.1 Regular Minutes for 03-29-17

4.2 April 2017 Financial Report.

**MOTION BY Alex Lancaster and SECOND BY Jim McCharen...
to approve consent agenda items as presented.**

MOTION CARRIED:

7 Ayes: **Freeman; Lancaster; Pickett; Turek;
Tennison; McCharen; Young**

0 Nays: **None**

2 Absent: **Strube; Bower**

- 5. Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

Alex Lancaster discussed banking information, said he would recuse himself from issues with the bank since he works for the bank.

Galia Tennison talked about the website.

Jim McCharen mentioned the teacher of the year banquet.

Tracy Qualls of the Choctaw Chamber of Commerce talked about the Broken Arrow Economic Development trip.

- 6. Adjournment:
Called @ 5:40 p.m.**

(Rpt: 81-CEDA, Dates: 00/00/00-04/30/17, PRINT: 05/17/17 12:58:59 PM)

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
ECONOMIC DEVELOPMENT AUTHORITY BUDGET SUMMARY							
REVENUE							
81-81-5500-02-00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0%	0%
81-81-5201-00-00	INTEREST	571.00CR	28.81CR	236.81CR	334.19CR	5%	41%
	TOTAL CEDA REVENUE	571.00CR	28.81CR	236.81CR	334.19CR	5%	41%
EXPENSES							
MATERIALS/SUPPLIES							
81-81-6205-00-00	MISCELLANEOUS SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
	TOTAL MATERIALS/SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
SERVICES/CHARGES							
81-81-6305-00-00	MISCELLANEOUS	50.00	10.00	90.00	(40.00)	20%	180%
81-81-6330-00-00	PROFESSIONAL FEES	1,200.00	0.00	0.00	1,200.00	0%	0%
81-81-6335-00-00	POSTAGE & METER SERVICE	0.00	0.00	0.00	0.00	0%	0%
81-81-6345-00-00	CONTRACTUAL SERVICES	2,000.00	0.00	1,650.00	350.00	0%	83%
81-81-6355-00-00	REPAIRS & MAINTENANCE-CONTRACTU,	0.00	0.00	0.00	0.00	0%	0%
	TOTAL SERVICES/CHARGES	3,250.00	10.00	1,740.00	1,510.00	0%	54%
CAPITAL OUTLAY							
81-81-6405-00-00	EQUIPMENT	0.00	0.00	0.00	0.00	0%	0%
81-81-6430-00-00	OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0%	0%
81-81-6432-00-00	SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0%	0%
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0%
TRANSFERS							
81-81-6640-41-00	TRANSFER RISK MGMNT	1,250.00	0.00	0.00	1,250.00	0%	0%
81-81-6681-00-00	TRANSFER TO VET MEMORIAL	5,000.00	0.00	0.00	5,000.00	0%	0%
	TOTAL TRANSFERS	6,250.00	0.00	0.00	6,250.00	0%	0%
	TOTAL EXPENSES	9,500.00	10.00	1,740.00	7,760.00	0%	18%
	NET REVENUE	8,929.00	18.81CR	1,503.19	7,425.81	0%	17%

(Rprt: 81-CEDA; Dates: 00/00/00-04/30/17; PRINT: 05/17/17 12:58:59 PM)

ACCT #	ACCT NAME	BEG BALANCE	4TD ACTIVITY	YTD BALANCE
CITY OF CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY BALANCE SHEET				
ASSETS AND OTHER DEBITS				
CURRENT ASSETS				
81-81-1110-00-00	CASH IN BANK	458.13	18.81	476.94
81-81-1115-00-00	CASH IN BANK-CD INVESTMENT	75,000.00	0.00	75,000.00
	TOTAL CURRENT ASSETS	75,458.13	18.81	75,476.94
	TOTAL ASSETS AND OTHER DEBITS	75,458.13	18.81	75,476.94
LIABILITIES				
CURRENT LIABILITIES				
81-81-2200-00-00	ACCOUNTS PAYABLE	0.00	0.00	0.00
	TOTAL CURRENT LIABILITIES	0.00	0.00	0.00
LONG TERM LIABILITIES				
	TOTAL LONG TERM LIABILITES	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00
FUND EQUITY				
FUND BALANCE				
81-81-5900-00-00	FUND BALANCE CARRYOVER	76,980.13CR	0.00	76,980.13CR
81-81-3100-00-00	NET REVENUE	1,467.31	18.81CR	1,448.50
	TOTAL FUND BALANCE	75,512.82CR	18.81CR	75,531.63CR
	TOTAL LIABILITES AND FUND EQUITY	75,512.82CR	18.81CR	75,531.63CR