

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
August 30, 2017 @ 4:30pm
Old Germany Restaurant, 15920 SE 29th Street
Choctaw, Oklahoma 73020

1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.
 - 3.2 The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.
 - 3.3 Nomination and recommendation of appointment for a new member to fill the vacant seats on the Board.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
 - 4.1 Regular Minutes for 07-26-17
 - 4.2 August 2017 Financial Report.
5. **Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

6. Adjournment:

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 4:30pm on August 25, 2017 in accordance with the Oklahoma Open Meeting Act.

Tina Rodriguez, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE.

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
July 26, 2017 @ 4:30pm
Old Germany Restaurant, 15920 SE 29th Street
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order **Chairman @ 4:40 p.m.**
2. Roll Call:
 - 5 **Present: Alex Lancaster; Gene Pickett; Jim McCharen; Butch Freeman; Mike Turek**
 - 3 **Absent: Jerry Bower; Don Strube; Todd Young**

Staff: Ed Brown, City Manager
Ryan Hill, Parks and Recreation Director
Chad Denson, City Planner
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.

Black plaque status and proposal to put plaques on the wall. Gene Pickett stated there was one customer for a plaque and is possibly the only income the Veteran's Memorial has coming in at this time. Discussion on where plaques should be stored or are stored in the Police Department. Also discussion about placement on the wall. Damaged Sign status briefed by Ryan for placement. CEDDA wants sign to face 23rd for most impact. Insurance will

cover a new bigger sign to be placed far west side of the lot. Must make sure trees are not an issue and that it will not be in the way for Phase III

MOTION BY Alex Lancaster and SECOND BY Jim McCharen... to move the sign west to a location that does not interfere with the new Phase II planned construction and is visible to traffic on 23rd St.

MOTION CARRIED:

5 Ayes: Freeman; Lancaster; Pickett; Turek; McCharen

0 Nays: None

3 Absent: Strube; Young; Bower

- 3.2** The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.

Chad Denson presented the new PUD district concept along 23rd St and the Caboose area. Also the proposal to make CEDA the approval authority for Architectural Standards. Asked CEDA to read and comment on the PUD write-up for 23rd and the Caboose area.

EOC Partnership contracted with Freese and Nichols to wok a detailed master plan for Choctaw Main St. Enable development of Small Business concepts and stay places.

Chad talked about 3 proposed housing developments in Choctaw.

- 3.3** Nomination and recommendation of appointment for a new member to fill the vacant seat on the Board.

Discussion on talking to the 3 candidates. Mike and Gene will take for action to talk to them before next meeting and come with a recommendation.

- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

- 4.1** Regular Minutes for 06-28-17
- 4.2** Special Minutes for 07-12-17
- 4.3** July 2017 Financial Report.

MOTION BY Jim McCharen and SECOND BY Butch Freeman... to approve consent agenda items as presented.

MOTION CARRIED:

5	Ayes:	Freeman; Lancaster; Pickett; Turek; McCharen
0	Nays:	None
3	Absent:	Strube; Young; Bower

- 5. Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

Butch Freeman commented on the success of the 4th of July event on Main Street.

Gene Pickett announced his resignation as Chair. Jim McCharen will take over as Chairman.

- 6. Adjournment:
Called @ 5:35 p.m.**

(Rprt: 81-CEDA, Dates: 00/00/00-07/31/17; PRINT: 08/25/17 2:58:11 PM)

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
ECONOMIC DEVELOPMENT AUTHORITY BUDGET SUMMARY							
REVENUE							
81-81-5500-02-00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0%	0%
81-81-5201-00-00	INTEREST	571.00CR	9.79CR	9.79CR	561.21CR	2%	2%
	TOTAL CEDA REVENUE	571.00CR	9.79CR	9.79CR	561.21CR	2%	2%
EXPENSES							
MATERIALS/SUPPLIES							
81-81-6205-00-00	MISCELLANEOUS SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
	TOTAL MATERIALS/SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
SERVICES/CHARGES							
81-81-6305-00-00	MISCELLANEOUS	50.00	15.83	15.83	34.17	32%	32%
81-81-6330-00-00	PROFESSIONAL FEES	1,200.00	0.00	0.00	1,200.00	0%	0%
81-81-6335-00-00	POSTAGE & METER SERVICE	0.00	0.00	0.00	0.00	0%	0%
81-81-6345-00-00	CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0%	0%
81-81-6355-00-00	REPAIRS & MAINTENANCE-CONTRACTUAL	0.00	0.00	0.00	0.00	0%	0%
	TOTAL SERVICES/CHARGES	3,250.00	15.83	15.83	3,234.17	0%	0%
CAPITAL OUTLAY							
81-81-6405-00-00	EQUIPMENT	0.00	0.00	0.00	0.00	0%	0%
81-81-6430-00-00	OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0%	0%
81-81-6432-00-00	SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0%	0%
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0%
TRANSFERS							
81-81-6640-41-00	TRANSFER:RISK MGMNT	1,250.00	0.00	0.00	1,250.00	0%	0%
81-81-6681-00-00	TRANSFER TO VET MEMORIAL	5,000.00	0.00	0.00	5,000.00	0%	0%
	TOTAL TRANSFERS	6,250.00	0.00	0.00	6,250.00	0%	0%
	TOTAL EXPENSES	9,500.00	15.83	15.83	9,484.17	0%	0%
	NET REVENUE	8,929.00	6.04	6.04	8,922.96	0%	0%

(Rprt: 81-CEDA; Dates: 00/00/00-07/31/17; PRINT: 08/25/17 2:58:11 PM)

ACCT #	ACCT NAME	BEG BALANCE	MTD ACTIVITY	YTD BALANCE
CITY OF CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY BALANCE SHEET				
ASSETS AND OTHER DEBITS				
CURRENT ASSETS				
81-81-1110-00-00	CASH IN BANK	508.80	6.04CR	502.76
81-81-1115-00-00	CASH IN BANK-CD INVESTMENT	75,000.00	0.00	75,000.00
	TOTAL CURRENT ASSETS	75,508.80	6.04CR	75,502.76
	TOTAL ASSETS AND OTHER DEBITS	75,508.80	6.04CR	75,502.76
LIABILITIES				
CURRENT LIABILITIES				
81-81-2200-00-00	ACCOUNTS PAYABLE	0.00	0.00	0.00
	TOTAL CURRENT LIABILITIES	0.00	0.00	0.00
LONG TERM LIABILITIES				
	TOTAL LONG TERM LIABILITES	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00
FUND EQUITY				
FUND BALANCE				
81-81-5900-00-00	FUND BALANCE CARRYOVER	76,980.13CR	0.00	76,980.13CR
81-81-3100-00-00	NET REVENUE	1,448.50	6.04	1,454.54
	TOTAL FUND BALANCE	75,531.63CR	6.04	75,525.59CR
	TOTAL LIABILITES AND FUND EQUITY	75,531.63CR	6.04	75,525.59CR