

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
October 25, 2017 @ 4:30pm
Old Germany Restaurant, 15920 SE 29th Street
Choctaw, Oklahoma 73020

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1** The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.
 - 3.2** The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.
 - 3.3** Nomination and recommendation of appointment for a new member to fill the vacant seat on the Board.
- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
 - 4.1** Regular Minutes for 08-30-17
 - 4.2** September 2017 Financial Report.
 - 4.3** October 2017 Financial Report.

5. **Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

6. **Adjournment:**

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 4:30pm on October 23, 2017 in accordance with the Oklahoma Open Meeting Act.

Tina Rodriguez, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE.

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
August 30, 2017 @ 4:30pm
Old Germany Restaurant, 15920 SE 29th Street
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order **Chairman @ 4:33 p.m.**
2. Roll Call:
 - 5 **Present: Alex Lancaster; Gene Pickett; Jim McCharen; Jerry Bower; Todd Young**
 - 3 **Absent: Butch Freeman; Mike Turek; Don Strube**

Staff: Ed Brown, City Manager
Ryan Hill, Parks and Recreation Director
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.

Responsibility for Veterans Memorial, still with Art. Discussion of expansion plan for the memorial, toward McDonalds there is land available.

MOTION BY Todd Young and SECOND BY Jerry Bower... to approve the purchase of a sandy base to support the sign at the cost of \$145.00 to build up the location of the new sign.

MOTION CARRIED:

- 5 Ayes: Lancaster; Pickett; Bower; Young;
McCharen**
- 0 Nays: None**
- 3 Absent: Strube; Freeman; Turek**

- 3.2** The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District and EOC Partnership.

Ed Brown gave update on Economic Development for the City along NE 23rd. EOC Partnership update from Tim Hight.

Gave a copy of the PUD concept to Jerry Bower and Todd Young for comment.

- 3.3** Nomination and recommendation of appointment for a new member to fill the vacant seats on the Board.

Discussed who to nominate for the open position on the Authority. Dena's name came up and Alex can make a call to her to see if she is interested.

- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

4.1 Regular Minutes for 07-26-17

4.2 August 2017 Financial Report.

MOTION BY Alex Lancaster and SECOND BY Jerry Bower... to approve consent agenda items as presented.

MOTION CARRIED:

- 5 Ayes: Lancaster; Pickett; Bower; Young;**

McCharen

0 Nays: None

3 Absent: Strube; Freeman; Turek

- 5. Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

Quick around the table for updates. Looked back at sales tax bump during Oktoberfest.

- 6. Adjournment:**
Called @ 5:12 p.m.

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
ECONOMIC DEVELOPMENT AUTHORITY BUDGET SUMMARY							
REVENUE							
81-81-5500-02-00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0%	0%
81-81-5201-00-00	INTEREST	571.00CR	0.00	9.79CR	561.21CR	0%	2%
	TOTAL CEDA REVENUE	571.00CR	0.00	9.79CR	561.21CR	0%	2%
EXPENSES							
MATERIALS/SUPPLIES							
81-81-6205-00-00	MISCELLANEOUS SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
	TOTAL MATERIALS/SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
SERVICES/CHARGES							
81-81-6305-00-00	MISCELLANEOUS	50.00	0.00	15.83	34.17	0%	32%
81-81-6330-00-00	PROFESSIONAL FEES	1,200.00	0.00	0.00	1,200.00	0%	0%
81-81-6335-00-00	POSTAGE & METER SERVICE	0.00	0.00	0.00	0.00	0%	0%
81-81-6345-00-00	CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0%	0%
81-81-6355-00-00	REPAIRS & MAINTENANCE-CONTRACTUAL	0.00	0.00	0.00	0.00	0%	0%
	TOTAL SERVICES/CHARGES	3,250.00	0.00	15.83	3,234.17	0%	0%
CAPITAL OUTLAY							
81-81-6405-00-00	EQUIPMENT	0.00	0.00	0.00	0.00	0%	0%
81-81-6430-00-00	OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0%	0%
81-81-6432-00-00	SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0%	0%
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0%
TRANSFERS							
81-81-6640-41-00	TRANSFER:RISK MGMNT	1,250.00	0.00	0.00	1,250.00	0%	0%
81-81-6681-00-00	TRANSFER TO VET MEMORIAL	5,000.00	0.00	0.00	5,000.00	0%	0%
	TOTAL TRANSFERS	6,250.00	0.00	0.00	6,250.00	0%	0%
	TOTAL EXPENSES	9,500.00	0.00	15.83	9,484.17	0%	0%
	NET REVENUE	8,929.00	0.00	6.04	8,922.96	0%	0%

(Rprt: 81-CEDA; Dates: 00/00/00-08/31/17; PRINT: 09/25/17 8:07:45 AM)

ACCT #	ACCT NAME	BEG BALANCE	MTD ACTIVITY	YTD BALANCE
CITY OF CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY BALANCE SHEET				
ASSETS AND OTHER DEBITS				
CURRENT ASSETS				
81-81-1110-00-00	CASH IN BANK	502.76	0.00	502.76
81-81-1115-00-00	CASH IN BANK-CD INVESTMENT	75,000.00	0.00	75,000.00
	TOTAL CURRENT ASSETS	75,502.76	0.00	75,502.76
	TOTAL ASSETS AND OTHER DEBITS	75,502.76	0.00	75,502.76
LIABILITIES				
CURRENT LIABILITIES				
81-81-2200-00-00	ACCOUNTS PAYABLE	0.00	0.00	0.00
	TOTAL CURRENT LIABILITIES	0.00	0.00	0.00
LONG TERM LIABILITIES				
	TOTAL LONG TERM LIABILITES	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00
FUND EQUITY				
FUND BALANCE				
81-81-5900-00-00	FUND BALANCE CARRYOVER	76,980.13CR	0.00	76,980.13CR
81-81-3100-00-00	NET REVENUE	1,454.54	0.00	1,454.54
	TOTAL FUND BALANCE	75,525.59CR	0.00	75,525.59CR
	TOTAL LIABILITES AND FUND EQUITY	75,525.59CR	0.00	75,525.59CR

(Rprt: 81-CEDA; Dates: 00/00/00-09/30/17; PRINT: 10/23/17 3:44:08 PM)

ACCT #	ACCT NAME	BUDGETED	MTD ACTIVITY	YTD ACTIVITY	BALANCE	MTD%	YTD%
ECONOMIC DEVELOPMENT AUTHORITY BUDGET SUMMARY							
REVENUE							
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81-81-5201-00-00	INTEREST	571.00CR	0.00	9.79CR	561.21CR	0%	2%
	TOTAL CEDA REVENUE	571.00CR	0.00	9.79CR	561.21CR	0%	2%
EXPENSES							
MATERIALS/SUPPLIES							
81-81-8205-00-00	MISCELLANEOUS SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
	TOTAL MATERIALS/SUPPLIES	0.00	0.00	0.00	0.00	0%	0%
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81-81-8305-00-00	MISCELLANEOUS	50.00	0.00	15.83	34.17	0%	32%
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81-81-8355-00-00	REPAIRS & MAINTENANCE-CONTRACTUAL	0.00	0.00	0.00	0.00	0%	0%
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CAPITAL OUTLAY							
81-81-8405-00-00	EQUIPMENT	0.00	0.00	0.00	0.00	0%	0%
81-81-8430-00-00	OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0%	0%
81-81-8432-00-00	SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0%	0%
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	TOTAL EXPENSES	9,500.00	0.00	15.83	9,484.17	0%	0%
	NET REVENUE	8,929.00	0.00	8.04	8,922.96	0%	0%

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	TOTAL LONG TERM LIABILITIES	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00
FUND EQUITY				
FUND BALANCE				
81-81-5900-00-00	FUND BALANCE CARRYOVER	75,508.80CR	0.00	75,508.80CR
81-81-3100-00-00	NET REVENUE	6.04	0.00	6.04
	TOTAL FUND BALANCE	75,502.76CR	0.00	75,502.76CR
	TOTAL LIABILITES AND FUND EQUITY	75,502.76CR	0.00	75,502.76CR