

JOB DESCRIPTION

POSITION: SEASONAL MAINTENANCE STAFF

JOB SUMMARY: These employees will be involved in all facets of the daily maintenance operations including but not limited to: equipment operation and maintenance, event set up and tear down, trash removal and facilities maintenance and other assigned duties which may include cleaning and sanitizing restrooms. Employees must also be able to interact with patrons and other staff and carry themselves in a professional and courteous manner. Must be able to work in extreme weather including but not limited to heat, cold, rain and wind.

SUPERVISION: The Seasonal Maintenance Staff will report directly to the Bouse Sports Complex Concession Director.

QUALIFICATIONS: Good work ethic, responsible, courteous, good communication skills and ability to work without close supervision, ability to lift 60 pounds, valid drivers license. Must possess a sense of pride and accomplishment in ones work.

DUTIES AND RESPONSIBILITIES:

1. Equipment operation and maintenance
 - a. Operation of equipment to maintain the entire facility
 - b. Operating all equipment in a safe and appropriate manner to ensure the safety of all patrons and employees.
 - c. Report any equipment problems to the supervisor immediately.
2. Event Set Up/Tear Down
 - a. Setting up and tearing down tables, chairs and any other necessary equipment as needed per event.
3. Trash Removal
 - a. Keep entire facility trash and litter free.
4. Facilities Maintenance
 - a. Any related duties assigned by the Concession Director or Sports Director for the overall maintenance of the facility.

COMPENSATION: Work hours are determined by scheduled events, leagues and programs which may decrease in the event of inclement weather. Must be available to work evenings, holidays and weekends.