



# Storm Shelter

Permit # \_\_\_\_\_

<b>Project Address:</b>						
Legal Description	Lot #	Block #	Subdivision: (If un-platted, submit copy of warranty deed)			
Existing Use of Land/Bldg: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial		Lot Size:	Unit Size:	<input type="checkbox"/> Above Ground <input type="checkbox"/> Below Ground <input type="checkbox"/> Garage	<input type="checkbox"/> Inside House <input type="checkbox"/> Outside House	Estimated Cost
<b>Owner of Property:</b> _____						
Name			Phone #			
<b>Mailing Address:</b> _____						
Street #		City	State	Zip		
<b>Contractor/Applicant:</b> _____						
Name			Phone #			
<b>Mailing Address:</b> _____						
Street #		City	State	Zip		
Permit Information	GPS Location <small>Provided by Contractor</small>					

**Elevation Certificate:** For building permits where construction is within the flood plain. (Post-Construction)

I hereby certify that the statement in this application and the attachments hereto are true and correct and that the property owner has given permission for this work to proceed. I further certify that all construction work under this permit will conform to the attached FEMA approved plans, and will request the appropriate inspections as needed. I attest to the truth and correctness of all facts and information presented in this application and agree to pay all fees as required. All electrical, mechanical and plumbing will be performed by licensed contractors with the state of OK and the City of Choctaw. I certify that the code official or the code official's authorized representatives shall have the authority to enter area covered by such permit at any hour to enforce the provisions of the code(s) applicable to such permit.

**Printed Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Do Not Write below This Line—Office Use Only	
<input type="checkbox"/> APPROVED _____ 20____	
<input type="checkbox"/> DENIED _____ 20____	
REASON: _____ BY _____	

**1. Site Plan (Outside the Structure)**

- A. All lot lines and lot dimensions.
- B. All existing and proposed building(s).
- C. Distance between lot lines and building (existing and proposed).
- D. Driveway with dimension.
- E. All existing and proposed utilities.
- F. All existing and proposed easements and right-of-way with dimensions.
- G. Building set back lines with dimensions.
- H. Drainage flow arrows.
- I. Location of 100 and 500 year flood zone boundary.
- J. Scale, North Arrow, Date, Contact information.

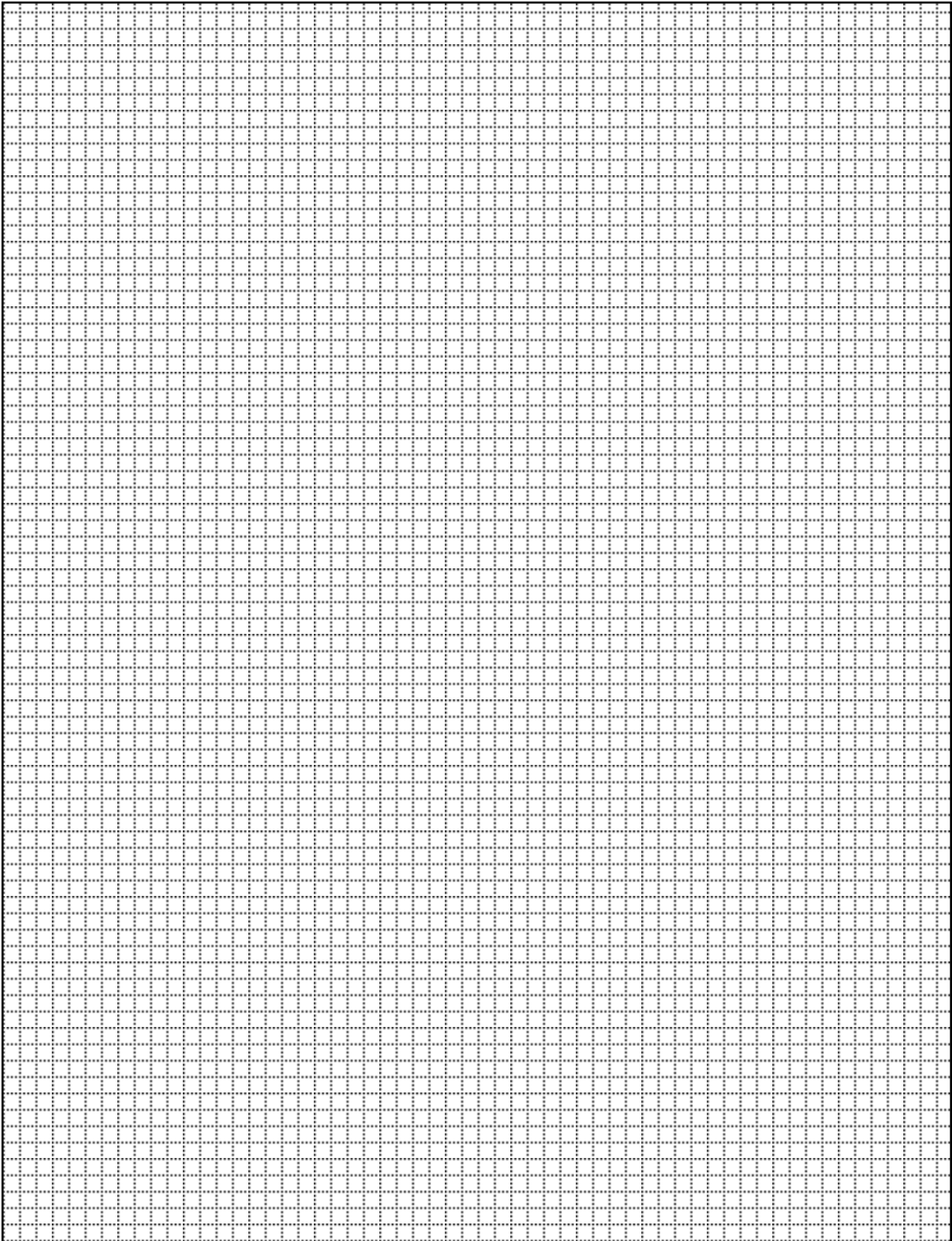
**2. Site Plan (Inside the Structure)**

- A. Floorplan of Structure.
- B. Distance between walls.
- C. Streets (Label street name).
- D. Scale, North Arrow, Date, Contact information.

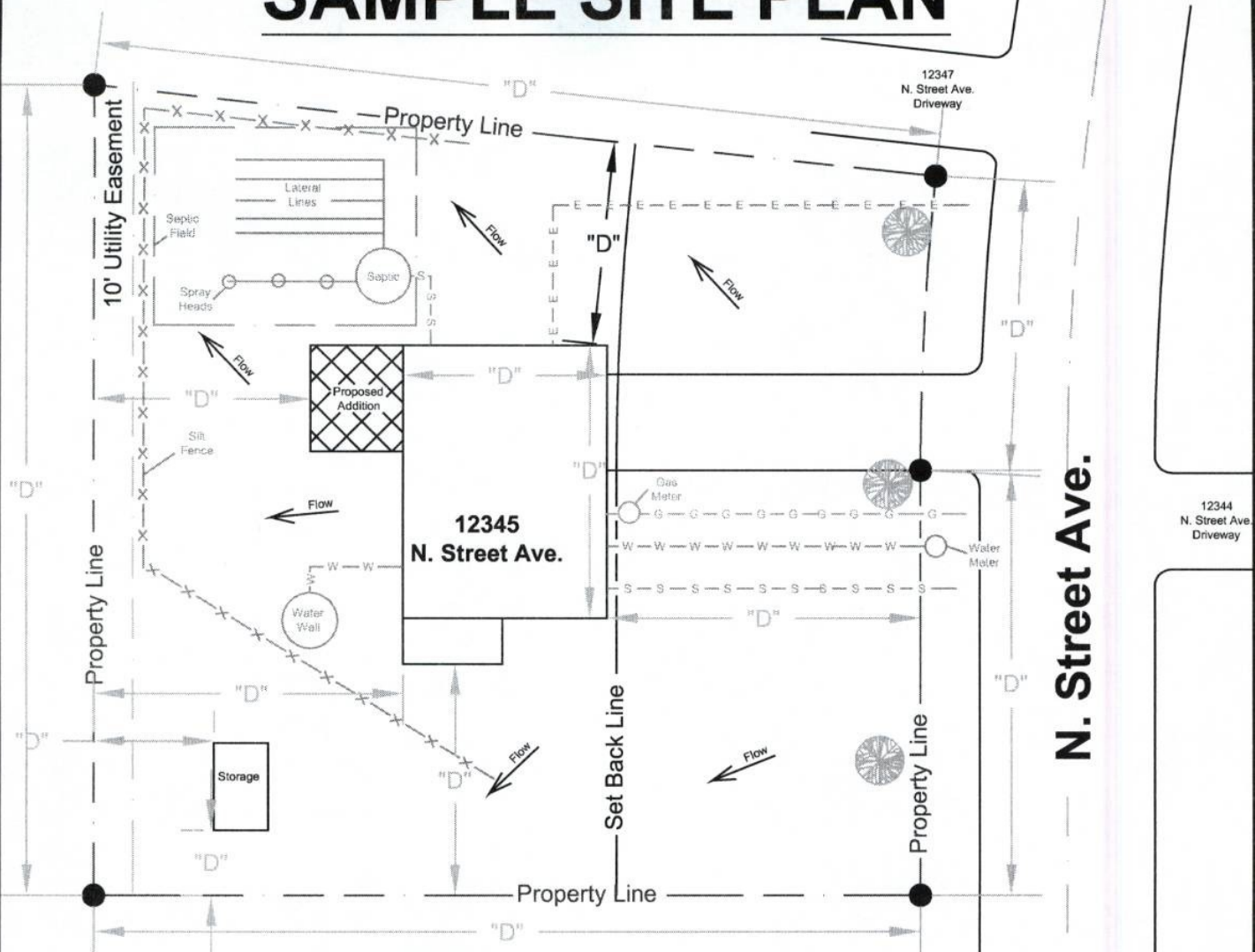
**3. Documentation**

- A. Engineer Design (Signed, Stamped and labeled with construction address).
- B. Manufactures Designs (specifications). (if applicable)
- C. Ground clearing permit application. (if applicable)
- D. Execute Easement. (if applicable)

**SITE PLAN**



# SAMPLE SITE PLAN



## LEGEND

	Drainage Flow Arrow
	Silt Fence (Erosion Control)
	Natural Gas Service Line
	Water Service Line
	Sanitary Sewer Service Line
	Electrical Service Line
	Tree

**John Doe**  
**(405) 555-5555**  
**Jan. 1, 20XX**



## CHECKLIST

- |  |  |
|--|--|
| <input type="checkbox"/> Address                     | <input type="checkbox"/> Driveway                            |
| <input type="checkbox"/> Street Name(s)              | <input type="checkbox"/> Neighboring Driveway                |
| <input type="checkbox"/> Property Line w/Dimensions  | <input type="checkbox"/> Landscaping                         |
| <input type="checkbox"/> Structure(s) w/Dimensions   | <input type="checkbox"/> Drainage Flow Arrows                |
| <input type="checkbox"/> Setback lines               | <input type="checkbox"/> Erosion Controls                    |
| <input type="checkbox"/> Existing/Proposed Utilities | <input type="checkbox"/> Flood Zone Boundary (if applicable) |
| <input type="checkbox"/> Water Service               | <input type="checkbox"/> Retaining Wall(s)                   |
| <input type="checkbox"/> Water Well                  | <input type="checkbox"/> Scale                               |
| <input type="checkbox"/> Sanitary Sewer Service      | <input type="checkbox"/> North Arrow                         |
| <input type="checkbox"/> Septic System               | <input type="checkbox"/> Date                                |
| <input type="checkbox"/> Electrical Service          | <input type="checkbox"/> Contact Information                 |
| <input type="checkbox"/> Natural Gas Service         |  |

**PLEASE**  
**USE BLANK PAGE**  
**ON BACK TO**  
**DESIGN A SITE**  
**PLAN**